Curriculum Committee

Conference Room of Building 1

Chair: Ben Morris

None

Vice-chair: Camille Richardson Secretary: Jo Linda Cooper

Members
Attending:

Ben Morris, Bryan Van Gyzen, Camille Richardson, Dell Enecks, Jo Linda
Cooper, Kent Dickerson, and Kalesha James. Resource Members: Crystal

Ange, Bebe Major, Sandria McFadden

Members

Absent:

Minutes from Meeting February 5, 2014

Agenda

I. Approval of Minutes

Presenter Ben Morris

Bryan Van Gyzen made a motion to approve the January 15, 2014 minutes. Kent Dickerson seconded the motion. The motion carried.

II. Old Business Presenter Ben Morris

The corrections were made to the proposed Nursing Assistant Certificate (C45480CP) and the Therapeutic and Diagnostic Services: Pathway Diploma (D45930), presented to Senior Staff, and approved. (See attachments 1 and 2)

The rewrites of SACS 4.2, 4.4, and 4.9 will be passed on to the SACS Leadership Team. Ben Morris spoke with Jay Sullivan and was told that his area will be responsible for updating the links. The report will follow the writing guide and will provide notations for the links.

III. Proposed Change to MAT courses

Presenter Crystal Ange

Ben Morris presented state-mandated changes to math courses that were due to revisions to the NCCCS Common Course Library as a result of Math Curriculum Improvement Project recommendations that will be **effective Fall 2014.** (See attachment 3)

Dr. Crystal Ange reported that Raleigh's Central Office told colleges not to make any changes to Programs of Study until further notice; there are too many changes as a result of math CIP, English courses, and changing the Core 44. If changes are made at this time, corrections will have to be made once things are decided. She suggested that if the committee approves any changes, the changes are taken to Senior Staff for approval. After approval, the changes will not be posted on the college website or the catalog until Raleigh gives permission to make changes.

Dr. Crystal Ange suggested that this committee think about how we approve changes to courses and Programs of Study. We should consider only making changes each academic year instead of any time someone proposes one; the catalog is set by the academic year.

Camille Richardson made a motion accept the proposed changes to math courses leaving old courses in the catalog until they become obsolete **effective Fall 2014.** Dell Enecks seconded the motion. The motion carried.

IV. Computer Hardware Repair and Troubleshooting Certificate (C25340A)

Presenter Ben Morris

The certificate is designed for individuals interested in acquiring advanced technical skills and knowledge to maintain and repair personal computers. Linux/UNICX Single User, NOS-120 needs to be removed from the certificate to be in compliance with current CTE standards and available at the high school level. This will also have to be presented to Raleigh as a CP certificate. (See attachment 4)

Kent Dickerson made a motion to remove NOS-120 from the current Computer Hardware Repair and Troubleshooting Certificate **effective Fall 2014.** Dell Enecks seconded the motion. The motion carried.

Dell Enecks made a motion to allow the college to seek CTE approval for this certificate **effective Fall 2014**. Camille Richardson seconded the motion. The motion carried.

IV. Criminal Justice Technology (A55180)

Presenter

Ben Morris

To reflect the changes in the math, the Criminal Justice Technology program wants to add MAT110, MAT 143, and MAT 171 to its Program of Study. The Criminal Justice Technology program wants to delete MAT115, MAT 140/140A, and MAT 161 from its Program of study. The deleted courses will remain in the catalog. (see attachment 5)

Brian Van Gyzen made a motion to add MAT110, MAT 143, and MAT 171 to the Criminal Justice Technology program and to delete MAT115, MAT 140/140A, and MAT 161 from its program **effective Fall 2014.** Dell Enecks seconded the motion. The motion carried.

Brian Van Gyzen made a motion to add MAT110, MAT 143, and MAT 171 to the Criminal Justice Technology program and to delete MAT115, MAT 140/140A, and MAT 161 from its program **effective Fall 2014.** Dell Enecks seconded the motion. The motion carried.

V. Other

The Committee discussed making a recommendation to Senior Staff of only making changes to Programs of Studies by the academic year. Ben Morris will write a draft and send it to members for review.

The meeting adjourned at 12:30

Other Information

Next Meeting: Wednesday, March 12, 2014 at noon in the Conference Room of Building 1